



**WATERFORD PATIO HOME OWNERS ASSOCIATION
MINUTES – January 9th, 2019**

Present: Skip Shaw, President, Ken Waddle, Director, Marsha Souza, Treasurer, Jan DeProspero, Secretary

Meeting was called to order at 7:02 p.m.

Minutes for December were emailed previously and are accepted.

Treasurer's report was emailed and is accepted. Marsha completed transfer of \$7,000 to Money Market. We have received 58 dues payments to date.

OLD BUSINESS:

Street Signs – Ken Waddle repaired two of the street signs located at Castlegate and Brighton and Brighton and Waterford.

Pressure Cleaning – All walls and sidewalks in the community were cleaned, along with the pool deck and furniture. Pavers were sealed.

Newsletter – A motion was made to sign up for Constant Contact which will be used for emailing newsletters, notices, etc.

Pool Drain - Skip visited the Town of Davie to find the original building plans for the pool so the drain could be located, all but to find out there are no plans available as the Town destroys plans after 10 years. We discussed having someone else come out to rescan the ground to discover where the piping goes.

NEW BUSINESS:

Pool Pavers: Ken and Skip will request estimates for installing pavers in the grass area at the pool

Pool Fence and Roof: Ken will request estimate to have pool fence and roof cleaned

Resident Letters: Ken and Jan's Neighbor – Letter to be sent to trim tree

Street Signs – Marsha will contact George the handyman to add concrete to pole to fix the leaning sign at Chester and Waterford. Skip will call and get a new estimate to fix the 2 parking signs and stop sign at pool as well as the stop sign at Leeds and Bristol.

Resident Notification Board – Skip will look into getting a glass covered notification board for pool area to post newsletters, announcements, etc. along with a suggestion box for residents.

Security Measures – Ken to look into and get pricing for faux cameras at pool, with one real camera to take pictures of lic plates and feed into hard drive in pump room.

January Inspections: Ken, Travis and Ford will complete the January inspections.

Compliance for inspections is as follows:

Initial inspections: Residents have 60 days to comply

2nd Notice: Residents will have 30 days to comply.

3rd Notice: Marsha will call and speak with them and will then determine if we will move forward with attorney or the board will vote on an exception.

Meeting adjourned.

Minutes respectively submitted by Jan DeProspero

Next meeting will be held 2nd Wednesday of the month ...February 13th, 2019

Action Items:

Ken Waddle:

- Get Estimate for Adding Pavers to grass area at Pool
- Price Camera system and faux cameras for security at Pool
- Get Estimate to have pool roof and white fence cleaned
- Coordinate with Travis and Ford to complete inspections and provide details to Marsha for follow up

Marsha Souza:

- Contact George to Concrete sign pole at Chester and Waterford
- Send letter to Jan and Ken's neighbor to trim tree in back yard that is hitting exterior wall

Skip Shaw:

- Get Estimate for adding pavers to grass area at pool
- Contact vendor to fix parking signs and stop signs at pool
- Look into getting resident glass covered board and suggestion box at pool and obtain pricing